

AGENDA--Revised
Case-Halstead Public Library Board of Trustees
Monday, December 5, 2016 – 7:00 pm
550 Sixth Street, Carlyle, IL
Library Conference Room

- I. Call to Order, Roll Call, and Introduction of Guests
- II. Pledge
- III. Meeting Minutes—Corrected Minutes October 3, 2016
Meeting Minutes—November 7, 2017
Special Meeting Minutes—November 21, 2016
- IV. Treasurer’s Report, FNB Statement and National Bank Account
- V. Library Bills
- VI. Statistics
- VII. Library Director’s Report
 - a. Utility report
 - b. Report on November Events
 - c. Per Capita and Equalization Grant Application
 - d. Upcoming Library Closures:
 - Christmas Eve
 - Christmas Day Dec. 25 (Sunday)
 - Day after Christmas Dec. 26
 - New Year’s Eve Dec. 31 (Regular City employees get Friday Dec. 30 off since city is closed Saturday)
 - New Year’s Day Jan. 1 (Sunday)
 - Day after New Year’s Day Jan 2.
 - MLK Day, Monday, January16
 - e. Programming—Upcoming Events—
 - Sat. Dec. 10 at 1pm: “Beekeeping for Life” (Andy Brethorst event)
 - Wed. Dec. 14-Wed. Jan. 4: Scholastic Book Fair
 - Friday, Dec. 16 at 5pm: “A Christmas Story” event

Friday, Jan. 6 at 6:15pm: Family Movie Night: "Finding Dory"

Saturday, January 21 from 9-5pm: Beekeeping Certification Class (Andy Brethorst)

VIII. Standing Committee Reports

- a. Budget / Finance Committee
- b. Building and Grounds Committee—Review Maintenance Schedule
- c. Technology Committee
- d. Personnel Committee Report
- e. Long-Range Planning and Personnel Committee Review for Staffing
- f. Policies and Procedures Committee Report
- g. Minutes of November 17, 2016
- h. Revised Committee Assignments

Other Reports

- i. City Council Liaison
- j. Friends of CHPL

IX. Public Comment

X. Old Business

- a. Status of Case Documents
- b. Holiday Party

XI. New Business

- a. "Food for Fines"
- b. Review Chapter 6 "Access" of Serving Our Public, 3.0 for annual Per Capita and
- c. Equalization Grant Application
- d. Appoint By-Laws Committee
- e. Minutes of November 28 Personnel Meeting—Closed Session

XII. Adjournment. Next meeting Tuesday, January 3, 2017, 7:00 p.m.