

AGENDA

**Case-Halstead Public Library Board of Trustees
Monday, April 3, 2017 – 7:00 pm
550 Sixth Street, Carlyle, IL
Library Conference Room**

- I. Call to Order, Roll Call, and Introduction of Guests
- II. Pledge
- III. Meeting Minutes— March 6, 2017
- IV. Treasurer’s Report, FNB Statement and National Bank Account
- V. Library Bills
- VI. Statistics
- VII. Library Director’s Report
 - a. Utility report
 - b. Report on March Events
 - c. Programming—Upcoming Events—
 - 5th Grade Display at CHPL: Native American Houses, Thursday, April 6 at 6:30pm
 - Family Movie Night: April 7, 2016 “Fantastic Beasts and Where to…”
 - SIUE Program: “Writing Your Breakout Novel” Apr. 5, 2017 at 7:30pm
 - “Portrait Photography: The Basics” Apr. 19 at 7:30pm
 - d. American Library Week April 9-15
 - e. Summer Reading Program
 - f. Update on New Hire
 - g. Review of Library Policies and Procedures
- VIII. Standing Committee Reports
 - a. Board Reports
 - b. Personnel Committee
 - Government Travel Expense Control Act

Other Reports

i. City Council Liaison

50th Anniversary Lake Update

j. Friends of CHPL

Spring Book Sale—Apr. 20-22, 2017

50th Anniversary Lake Brick Program

k. Library Calendar

Audit Committee: Nominations by Board

Audit Minutes

National Bank Account

Must be completed by June 19, 2017 for inclusion in IPLAR

IX. Public Comment

X. Old Business

a. Cleaning Contract Update

b. Budget Committee

Budget Adjustments

c. Parade Float

d. By-Laws

2nd Reading and adoption

XI. New Business

a. Resolution to comply with the Government Travel Expense Control Act

b. Legislative Day Handout “Advocacy Tips”

XII. Adjournment. Next meeting Monday, May 1, 2017, 7:00 p.m.